



Monroe County School District
Department of Human Resources
Certificate Application Fee Payroll Deduction
Renewal/ Addition

Employee Name: _____

Employee ID No.: _____

FL DOE # on FL Professional Certificate: # _____

School/Department: _____

Deduction Amount: \$75 (V21333)

Check only one of the following transactions per completed form:

_____ Renewal of FL professional educator certificate; or

_____ Add the subject of: _____ to my FL educator certificate.

I hereby authorize Monroe County School District to deduct \$75 from my pay for the application fee to process one of the following for my Florida professional educator certificate.

Signature of Employee

Date

➔ Please return this form to: Jerian Winn, Certification Specialist ←
Monroe County School District
Department of Human Resources
241 Trumbo Road
Key West, FL 33040
Tel: (305) 293-1400 ext. 53331
Fax: (305) 293-1429